

महाराष्ट्र शासन
शासकीय विज्ञान संस्था

INSTITUTE OF SCIENCE, NAGPUR

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दूरध्वनी क्रमांक: ०७१२-२५६११४८

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फक्स क्रमांक: ०७१२-२५६११४८

Academic & Administrative Committee 2021-22

Sr. No.	Name of Committee	Members
1	Academics and Examination Cell	
	Dean – Academics Academics Monitoring of UG, PG and Ph.D, Academic Calendar	Dr. Abhay Khamborkar
	Member Secretary (APEC), MIS, AISHE	Shri P.D. Ashtaputrey
	Controller of Examination	Dr. Rajendra R. Tayade
	Exam Section	Mr. S. J. Borkar
	Spot Valuation	Dr. R.M. Belekar
	Result Section I/C	Shri P.R. Sayare
2	Student Welfare Cell	
	Dean – Students' Welfare Student Welfare, Discipline, Gymkhana, Sports, University Schemes, Students Elections	Dr. M.A. Mardikar
	LACF	Dr. Uma Thakur
	Institute Magazine	Dr. Gayatri Phadnaik
	NCC	Dr. R.V. Tijare
	NSS	Mr. Shrikant Borkar Dr. N. B. Yemul Dr. Rajendra R. Tayade
	Students Feedback	Dr. S.S. Dhabe
	Students representative council	Shri S.S. Kasarla
	Induction Programme	Dr. Aruna Kawadkar
3	Research and Development	
	Dean - Research and Development Research Projects and Consultancy	Dr. S.R. Patil
	Organization of National and International Conferences	Dr. M.A. Mardikar
	P.G. and Ph.D. Admissions	Head of respective departments

	Research Journal	Dr. Kamlesh Alti Dr. M. Idrees Shri P.R. Sayare
4	Administrative Cell	
	Dean – Planning and Administration	Dr. P.S. Jakhi
	Finance, Planning, Office Administration	Shri Randive and Accounts Department
	Procurement Officer	Dr. C.P Choudhari and Purchase Committee
	Nodal officer - Planning and Administration	Dr. M. Idrees
5	Quality Assurance Cell	
	Dean - Quality Assurance	Dr. S.S. Deo
	NAAC, IQAC, Accreditation, ISO, NIRF, Academic Audit, UGC approval and correspondence etc	IQAC committee members
6	Corporate Affairs Cell	
	Dean - Corporate Affairs Corporate relations, Publicity, MOU, Centre of Excellence, Incubation, Start Up, Innovation	Dr. Kamlesh Alti
	Alumni Coordination	Dr. A.B. Kalambe
7	Career and Placement Cell (CCPC)	
	Training and Placement Officer	Dr. B. Yemul
	Unnat Bharat, Unnat Maharashtra, Ek Bharat Shreshtha Bharat, Skill India	Dr. Kalpana Nagale
8	Hostel Administration	
	Admission Boys Hostel	Shri Santosh Giri
	Admission Girls Hostel	Dr. P.R. Singh
	Boys Hostel Mess, Discipline and Grievance redressal Committee	Dr. K.S. Janbandhu Dr. C.P. Choudhari Dr. A.B. Kalambe Dr. R. Shinde Shri Santosh Giri Shri Ashok Randive
	Girls Hostel Mess, Discipline and Grievance redressal Committee	Dr. P.R. Singh Dr. K.S. Janbandhu Dr. A.K. Kawadkar Dr. K.R. Nagade Shri Ashok Randive

9	Faculty and Staff Development	
	Faculty and Staff Development (STP, FDP, Workshops etc)	Dr. Swati Kaoshik
10	Campus Wide Networking	
	Campus Wide Networking, Data Centre, Internet, Intranet and Website	Dr. Kamlesh Alti Shri Yogesh Wankhede
11	Library	
	Library and e-learning facility	Dr. H.R. Pohekar
12	Write off Committee	
	Write off Committee	Dr. J.S. Maske Shri P.D. Shirsath Shri Rameshwar Shinde Shri Ashok Randive Shri Uike
13	Building Works Committee	
	BWC Member Secretary	Dr. M. Idrees
	Construction and Maintenance (I/C)	Shri P.D. Shirsath Dr. Balu Navale
14	Garden Maintenance Committee	
	Garden Maintenance and Beautification	Dr. S.U. Borkar Dr. Kirtimala
15	Students Facilitation Cell	
	Incharge	Dr. Uday Thool
16	Maintenance Committee	
	Furniture Procurement and Maintenance, Air Water Cooler Maintenance, RO Purifier Drinking water Supply Maintenance, AC Maintenance etc	Dr. C.P. Choudhari (Incharge) Shri R. N. Uikey
17	Fire Extinguisher and Fire Audit	
		Dr. Archana Nerkar Dr. Swati Deshmukh Dr. A.B. Kalambe
18	Biometric, CCTV, Institute Security and Cleaning Services	
		Shri Ashok Randive And Office
19	BoG Coordinator and Academic Council	
	BoG Coordinator and Member Secretary Academic Council Coordinator	Dr. N.J. Siddique Dr. Gayatri Phadnaik

20	First Year Coordinator	
	Under Graduate	Dr. J.S. Maske
	Post Graduate	Departmental Committee
	Induction Programme	Dr. Aruna Kawadkar
21	Publicity Committee	
	Publicity about Institute functions on all forums	Shri Rameshwar Shinde Shri Rahim Shaikh
22	Admission (UG)	Dr. J. S. Maske Mr. P. P. Sayare Ms. Kalpana Nagde Dr. Uma Thakur Mr. B. S. Navale Mr. Rameshwar Shinde Mr. Yogesh Wankhede
23	Time-Table and Workload	Dr. Sujata S. Deo Dr. Bhikshapati Yemul
24	Student Mentoring	Dr. Swati Koushik Dr. Kirtimala Gopal Dr. Sushma Borkar
25	Institute Prospectus	Dr. Sujata S. Deo Dr. N. J. Siddique
26	Academic Calendar	Dr. Sujata S. Deo Dr. N. B. Yemul
27	RUSA`	Dr. Prashant S. Jakhi Mr. Ashok S. Randive Mr. Bhaskar P. Kevat
28	DPC	Dr. Abhay Kamborkar Mr. Ashok S. Randive Mr. Bhaskar P. Kevat
29	State Plan and UGC	Dr. Abhay Kamborkar Mr. Ashok S. Randive Mr. Bhaskar P. Kevat
30	Parents Meeting	Dr. H. R. Pohekar Dr. Aruna K. Kawadkar Ms. Kalpana Nagde Mr. B. S. Navale

31	University Practical Examination	Dr. M. Idrees Siddique Mr. P. D. Sirsath Dr. R. M. Belekar Mr. N. B. Yemul Dr. S. A. Kaushik
32	Income Tax	Dr. U. S. Thool Mr. P. P. Sayare Dr. B. S. Navale
33	Women's Development Cell	Dr. Gayatri M. Phadnaik Ms. Kavita R. Patil Dr. Seema Bodkhe
34	Special Day Program	Mr. Ashok S. Randive Mr. Ramesh N. Uike
35	Cycle Stand/Canteen/Mess	Dr. C. M. Dudhe Dr. C. P. Chaudhari Mr. Ashok S. Randive Mr. Ramesh N. Uike
36	Staff Club	Dr. Gayatri Behare Dr. S. Z. Jadhao Dr. A. K. Kawadkar
37	Anti-Ragging	Dr. C. P. Chaudhari Dr. M. A. Mardikar Dr. K. S. Janbandhu Dr. M. Idrees Siddique Dr. S. Z. Jadhao
38	Student's Grievance Redressal and Discipline	Dr. Sandha Dhabe Dr. K. S. Janbandhu Dr. M. A. Mardikar Dr. C. P. Chaudhari Dr. Swati P. Deshmukh Dr. Rahim Shaikh
39	Daily Diary and Lesson Note	Head of Respective Departments
40	Right to Information	Mr. P. D. Ashtaputrey
41	Student's Daily Attendance Report	Dr. C. P. Chaudhari Mr. P. P. Sayare Dr. B. S. Navale

42	Placement and Fixation	<p>Dr. U. S. Thool Dr. M. Idrees Siddique Dr. Prashant S. Jakhi Dr. Abhay Kamborkar Dr. R. V. Tijare Mr. Santosh D. Giri Mr. Ashok S. Randive</p>
43	Campus Cleaning and Beautification	<p>Dr. C. P. Chaudhari Dr. M. Idrees Siddique Dr. R. V. Tijare Mr. P. P. Sayare Dr. Uma Thakur</p>
44	IQAC Committee	<p>Dr. Anjali M. Rahatgaonkar - Chairman Dr. Sujata Deo – Coordinator Dr. N. J. Siddiqui – Member Dr. S. A. Koushik - Member Dr. G. M. Phadnaik-Member Dr. K. M. Alti- Member Dr. R. V. Tijare- Member Dr. N. B. Yemul- Member Mr. S. J. Borkar- Member Mr. P. D. Ashtaputrey- Member Dr. Uma Thakur- Member Dr. Kalpana Nagde- Member Dr. S. D. Narkhede- Alumni Shri Suhas Budhe – Industrial Representative Student Council Representative</p>
45	Result Analysis Committee	<p>Dr. U. S. Thool Dr. Gayatri Behere Dr. Aruna Kawadkar Dr. Uma Thakur Dr. Rahim Shaikh</p>

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47	UGC – SWAYAM	Dr. Prashant S. Jakhi
48	PBAS Verification Committee	Dr. Prashant S. Jakhi Dr. U. S. Thool Dr. M. I. M. Siddique Dr. R. V. Tijare Dr. Abhay Khamborkar
49	Instrumentation and Equipments	Dr. K. M. Alti Dr. K. S. Janbandhu Dr. V. M. Bhuse Smt. Seema Bodke Mr. Yogesh B. Wankhade
50	G-Suite management Committee	Dr. Abhay Khamborkar Dr. Rajendra Tayade
51	Student Scholarships (All State and Central Government Scholarship/ Sukhdevaji Maharaj Scholarship and all non Government scholarship)	Dr. Gayatri Behere Mr. P. D. Shirsath Dr. B. S. Navale Dr. Uma Thakur Dr. Kalpana Nagde