

INSTITUTE OF SCIENCE, NAGPUR

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दूरध्वनी क्रमांक: ०७१२-२५६११४८

फक्स क्रमांक: ०७१२-२५६११४८

Academic & Administrative Committee 2022-23

Sr. No.	Name of Committee	Members
1	Review Committee	
	Assessments of all the committees	Director, IQAC-Coordinator, Dean-Academics, Dean-Research and Development, Dean-Innovation and Incubation Dean-Student Welfare
2	Academics and Examination Cell	
	Dean - Academics Academics Monitoring of UG, PG and Ph.D., Academic Calendar	Dr. Abhay Khamborkar
	Member Secretary (APEC), MIS, AISHE	Shri P.D. Ashtaputrey
	Controller of Examination	Dr. Rajendra R. Tayade
	Exam Section	Mr. S. J. Borkar, Mr. P. D. Shirsath
	Spot Valuation	Dr. R.M. Belekar, Dr. Seema Bodkhe
	Result Section I/C	Shri P.R. Sayare
3	Student Welfare Cell	
	Dean - Students' Welfare Student Welfare, Discipline, Gymkhana, Sports, University Schemes, Students Elections	Dr. M.A. Mardikar
	LACF	Dr. Uma Thakur
	Institute Magazine	Dr. Gayatri Phadnaik
	NCC	Shri P.R. Sayare
	NSS	Dr. N. B. Yemul Mr. D. P. Nandagawali Dr. Seema Bodkhe
	Student Scholarships (All-State and Central Government Scholarship/ Sukhdevaji Maharaj Scholarship and all non-Government scholarships, AASCON)	Dr. Gayatri Behere Mr. P. D. Shirsath Dr. B. S. Navale Dr. Uma Thakur Dr. Kalpana Nagde
	Students Feedback	Dr. S.S. Dhabe
	Students representative council and Gathering	Dr. P. S. Jakhi
	Induction Programme	Dr. Aruna Kawadkar

4	Research and Development	
	Dean - Research and Development Research Projects and Consultancy	Dr. S.R. Patil
	Organization of National and International Conferences	Dr. M. A. Mardikar
	P.G. and Ph.D. Admissions	Head of respective departments
	Research Journal	Dr. Kamlesh Alti Dr. M. Idrees Dr. U. S. Thool Dr. Swati Kaushik Dr. Sushma Borkar
5	Administrative Cell	
	Dean - Planning and Administration	Dr. P. S. Jakhi
	Finance, Planning, Office Administration	Shri Randive and Accounts Department
	Procurement Officer	Dr. C. P Choudhari and Purchase Committee Members
	Nodal officer - Planning and Administration	Dr. M. Idrees
6	Quality Assurance Cell	
	Dean - Quality Assurance	Dr. S. S. Deo (IQAC Coordinator)
	NAAC, IQAC, Accreditation, ISO, NIRF, Academic Audit, UGC approval and correspondence, etc	IQAC committee members
7	Innovation and Incubation Cell	
	Dean - Innovation and Incubation Corporate Relations, Publicity, MOU, Center of Excellence, Start-Up	Dr. Kamlesh Alti
	Alumni Coordination	Dr. A. B. Kalambe
8	Career and Placement Cell (CCPC)	
	Training and Placement Officer	Dr. B. Yemul
	Unnat Bharat, Unnat Maharashtra, Ek Bharat Shreshtha Bharat, Skill India	Dr. Kalpana Nagale
9	Hostel Administration	
	Admission Boys Hostel	Shri Santosh Giri
	Admission Girls Hostel	Dr. P.R. Singh
	Boys Hostel Mess, Discipline and Grievance redressal Committee	Dr. K.S. Janbandhu Dr. C.P. Choudhari Dr. A.B. Kalambe Dr. R. Shinde Shri Santosh Giri Shri Ashok Randive
	Girls Hostel Mess, Discipline and Grievance redressal Committee	Dr. P.R. Singh Dr. K.S. Janbandhu Dr. A.K. Kawadkar Dr. K.R. Nagade Shri Ashok Randive

A. H. Rahatgaonkar

02-04-2022

Director
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10	Faculty and Staff Development	
	Faculty and Staff Development (STP, FDP, Workshops etc)	Dr. Swati Kaoshik
11	Campus Wide Networking	
	Campus Wide Networking, Data Center, Internet, Intranet	Dr. Kamlesh Alti Dr. Sunil Patil
12	Website	
	Website Maintenance	Mr. Yogesh Wankhede Mr. Rahim Shaikh
13	Library	
	Library and e-learning facility	Dr. H.R. Pohekar
14	Write off Committee	
	Write off Committee	Dr. J. S. Maske Dr. P. R. Singh Dr. Kritimala Gopal Dr. Swati Deshmukh Shri P. D. Shirsath Shri Rameshwar Shinde Shri Ashok Randive Shri. Bhaskar Kewat
15	Building Works Committee	
	BWC Member Secretary	Dr. M. Idrees
	Construction and Maintenance (I/C)	Shri P.D. Shirsath Dr. Balu Navale
16	Garden Maintenance Committee	
	Garden Maintenance and Beautification	Dr. S.U. Borkar Dr. Kirtimala Gopal
17	Maintenance Committee	
	Furniture Procurement and Maintenance, Air Water Cooler Maintenance, RO Purifier Drinking water Supply Maintenance, AC Maintenance etc	Dr. C.P. Choudhari (Incharge) Shri Bhaskar Kewat
18	Fire Extinguisher and Fire Audit	
		Dr. Archana Nerkar Dr. Swati Deshmukh Dr. A.B. Kalambe Dr. Rajendra Tijare
19	Biometric, CCTV, Institute Security and Cleaning Services	
		Shri Ashok Randive And Office
20	BoG and Academic Council Coordinator	
	BoG Coordinator/Member Secretary Academic Council Coordinator	Dr. N. J. Siddique Dr. Gayatri Phadnaik

21	First Year Coordinator	
	Undergraduate	Dr. Gayatri Phadnaik
	Post Graduate	Departmental Committee
22	Publicity Committee	
	Publicity about Institute functions on all forums	Dr. Madhavi Mardhikar
23	Admission (UG)	Dr. G. M. Phadnaik Dr. Kirtimala Gopal Ms. Kalpana Nagde Dr. Uma Thakur Mr. B. S. Navale Mr. Rameshwar Shinde Mr. Yogesh Wankhede
24	Time-Table and Workload	Dr. Swati Kaushik Dr. Sujata S. Deo Dr. Govind Waghmare Dr. Bhikshapati Yemul
25	Student Mentoring	Dr. Sandhya Dhabe Dr. Kirtimala Gopal Dr. Sushma Borkar
26	Institute Prospectus	Dr. Sujata S. Deo Dr. N. J. Siddique Dr. Aruna Kawadkar Dr. P. R. Singh Shri. Santosh D. Giri
27	Academic Calendar	Dr. Sujata S. Deo Dr. Swati Deshmukh Dr. N. B. Yemul
28	RUSA	Dr. Prashant S. Jakhi Mr. Ashok S. Randive Mr. Bhaskar P. Kevat
29	DPC	Dr. Abhay Kamborkar Mr. Ashok S. Randive Mr. Bhaskar P. Kevat
30	State Plan and UGC	Dr. Abhay Kamborkar Mr. Ashok S. Randive Mr. Bhaskar P. Kevat
31	Parents Meeting	Dr. H. R. Pohekar Dr. Aruna K. Kawadkar Ms. Kalpana Nagde Mr. B. S. Navale
32	University Practical Examination	Dr. M. Idrees Siddique Mr. P. D. Shirsath Dr. R. M. Belekar Mr. N. B. Yemul Dr. S. A. Kaushik

33	Income Tax	Dr. U. S. Thool Mr. P. P. Sayare Dr. B. S. Navale
34	Women's Development Cell	Dr. Naqvi Siddiqui Dr. S. U. Borkar Dr. Seema Bodkhe
35	Special Day Program	Mr. Ashok S. Randive Mr. Bhaskar Kewat
36	Cycle Stand/Canteen/Mess Monitoring	Dr. C. M. Dudhe Dr. C. P. Chaudhari Mr. Ashok S. Randive Mr. Bhaskar Kewat
37	Staff Club	Dr. P. R. Singh Dr. S. Z. Jadhao Dr. Kalpana Nagde
38	Anti-Ragging	Dr. C. P. Chaudhari Dr. M. A. Mardikar Dr. K. S. Janbandhu Dr. M. Idrees Siddique Dr. S. Z. Jadhao
39	Student's Grievance Redressal and Discipline	Dr. Sandha Dhabe Dr. K. S. Janbandhu Dr. M. A. Mardikar Dr. C. P. Chaudhari Dr. Swati P. Deshmukh Dr. Rahim Shaikh
40	Daily Diary and Lesson Note	Head of Respective Departments
41	Right to Information	Mr. P. D. Ashtaputrey
42	Student's Daily Attendance Report and Monitoring of Conduction of Classes	Dr. C. P. Chaudhari Dr. Sandhya Dhabe Mr. Rameshwar Shinde Mr. P. P. Sayare Dr. H. R. Pohekar
43	Placement and Fixation	Dr. U. S. Thool Dr. M. Idrees Siddique Dr. Abhay Kamborkar Dr. R. V. Tijare Mr. Santosh D. Giri Mr. Ashok S. Randive
44	Campus Cleaning and Beautification	Dr. C. P. Chaudhari Dr. M. Idrees Siddique Dr. R. V. Tijare Mr. P. P. Sayare Dr. Uma Thakur

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A. M. Bahadur
02.07.2022
Director
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45	IQAC Committee	Dr. Anjali M. Rahatgaonkar - Chairman Dr. Sujata Deo – Coordinator Dr. N. J. Siddiqui – Member Dr. S. A. Koushik - Member Dr. G. M. Phadnaik-Member Dr. K. M. Alti- Member Dr. R. V. Tijare- Member Dr. N. B. Yemul- Member Mr. S. J. Borkar- Member Mr. P. D. Ashtaputrey- Member Dr. Uma Thakur- Member Dr. Kalpana Nagde- Member Dr. S. D. Narkhede- Alumni Shri Suhas Budhe – Industrial Representative Student Council Representative
46	Result Analysis Committee	Dr. M. Idrees Dr. Gayatri Behere Dr. Aruna Kawadkar Dr. Uma Thakur Dr. Rahim Shaikh
47	Institutional Depository/ Repository Committee	Dr. Abhay Khamborkar
48	UGC – SWAYAM	Dr. Prashant S. Jakhi
49	PBAS Verification Committee	Dr. U. S. Thool Dr. M. Idrees Siddique Dr. Abhay Kamborkar Dr. R. V. Tijare Mr. Santosh D. Giri Mr. Ashok S. Randive
50	G-Suite management Committee	Dr. Abhay Khamborkar Dr. Rajendra Tayade
51	Internal Complaint Committee	Dr. N. J. Siddiqui Dr. U. S. Thool Smt. Vasanti Deshpande Dr. Sandhya Dhabe Dr. Balu Navale Mr. Bhaskar Kewat Ms. Shivani Kawale Ms. Devashri Diwanji

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A. M. Rahatgaonkar
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