

Minutes of the Meeting

2018-19

5th July, 2018

IQAC committee meeting was held on 5th July, 2018 at 3:00pm by Dr. S. D. Narkhede, Coordinator IQAC in the Director's Chamber to discuss the following points.

Dr. N.J.Siddiqui read the minutes of the last meeting & same were confirmed.

1. To prepare AQAR 2017-18 and send the same to NAAC, Bangalore.
2. To submit SSR for third cycle of accreditation.
3. Scanning and segregation of documents for uploading.
4. Publication of annual magazine "Replica".
5. To increase the number of MOU's & Collaboration with different agencies.
6. Updating of Web site of the Institute.
7. Submission of MRP to RUSA.
8. To conduct Induction meet.
9. Dr. Thool and his committee was asked to check the PBAS collected from staff for the year 2017-18.
10. To organize the National Student Conference in the month of March 2019.
11. The CCPC was asked to work on conduction of programs for personality development and more placements.
12. Faculty members were appointed as mentors.
13. Heads were instructed to organize different programs under departmental societies.

Dr. S. D. Narkhede
IQAC Coordinator

Dr. R. G. Atram
Director

Following members were present in the meeting

1. Dr. K.S. Bhanu
2. Dr. S. D. Deo
3. Dr. S. A. Koushik
4. Dr. N. J. Siddiqui
5. Dr. R. S. Lihitkar
6. Dr. Yeotikar
7. Dr. R. R. Tayade
8. Mr. Shrikant Borkar

30^h April, 2019

A meeting was held by Dr. S. D. Narkhede, Coordinator IQAC, in presence of the Director in the Conference Hall at 3.00 pm. Minutes of the last meeting were read by Dr. N. J. Siddiqui and the same were confirmed. Following points were discussed.

1. Preparation of Academic calendar for the session 2019-20.
2. Collection of information from different departments for preparing AQAR 2018-19 and annual magazine.
3. Regular updating of Website.
4. Plan of action for 2019-20. Following action plan was proposed after discussing with the IQAC members in the presence of the Director.
 - a) Publication of Annual Magazine “Replica”.
 - b) Preparation of AQAR 2019-20.
 - c) To do work under the amount sanctioned by the DPC for new library building, entrance gate, gym equipments etc.
 - d) To organize national or state level seminars, conferences and workshop.
 - e) To increase the number of MOU’s.
 - f) To start value added and vocational courses.
 - g) Purchase of software’s, equipments and instruments as per requirement.
 - h) Submission of Major Research projects.

Dr. S. D. Narkhede
IQAC Coordinator

Dr. R. G. Atram
Director

Following members were present in the meeting

1. Dr. K.S. Bhanu
2. Dr. S. D. Deo
3. Dr. S. A. Koushik
4. Dr. N. J. Siddiqui
5. Dr. R. S. Lihitkar
6. Dr. Yeotikar
7. Dr. R. R. Tayade
8. Mr. Shrikant Borkar
9. Mr. Jigajeni

Action taken report (ATR) of the session 2018-19

1. AQAR was prepared and send to NAAC, Bangalore.
2. The academic calendar was prepared and followed accordingly.
3. Various committees were formed which worked according to the objectives.
4. MOU's was done with MCED.
5. Three workshops and one National Conference were organized by different departments.
6. IIQA and SSR were uploaded successfully.
7. Third Cycle of assessment by NAAC was done and Institute was awarded 'A' grade.
8. Annual magazine "Replica" was prepared and published.
9. Collection & analysis of students' feedback completed.
10. Mentoring of students by faculty members was done.
11. API based PBAS was collected from the staff for the session 2018-19.